



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	
GOVERNMENT DEGREE COLLEGE KARVETINAGARAM	
• Name of the Head of the institution	Dr S. VIJAYULU REDDY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9440079121
• Mobile No:	9390544872
• Registered e-mail	knagaram.jkc@gmail.com
• Alternate e-mail	knagaram.jkc@gmail.com
• Address	Chittoor - Puttur Highway Road
• City/Town	Karvetinagaram
• State/UT	Andhra Pradesh
• Pin Code	517582
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	SRI VENKATESWARA UNIVERSITY TIRUPATI				
• Name of the IQAC Coordinator	Dr C.N. LATHA				
• Phone No.	9440204787				
• Alternate phone No.	7013025401				
• Mobile	7013025401				
• IQAC e-mail address	iqacgdcknagaram@gmail.com				
• Alternate e-mail address	knagaram.jkc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gdcknagaram.edu.in/userfiles/aqar%20latest.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcknagaram.edu.in/userfiles/Adobe%20Scan%2012-Sep-2023.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	3.0	2023	19/07/2023	18/07/2028
Cycle 1	B+	2.35	2016	19/01/2016	18/01/2021
6.Date of Establishment of IQAC			01/01/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
GOVERNMENT DEGREE COLLEGE KARV ETINAGARAM	RUSA	CENTRAL GOVERNMENT	2021-2025	20000000	

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Evaluation of Teachers Self Appraisal Reports(ASAR)		
Subscription of annual membership for N-LIST & digitalization of library through SOUL software		
Preparation of Documents for Academic & Administrative Audit (AAA)		
Encourage Teachers to participate in Training of Teachers (ToT) organized by Commissionerate of Collegiate Education (CCE), A.P.		
Enhancement of ICT based Teaching through digital class rooms.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes				
To conduct Admission Campaigns for online admission process ,the admission committee helped the students to register and exercise web options in online and there is improvement in the percentage of admissions.	The online Admission process successfully done, the committee helped the students to register and exercise web options in online and there is improvement in the percentage of admissions.				
To encourage Staff participation in Faculty Development Program (FDP). All the staff members actively participated in the FDP.	All the staff members actively participated in the FDP.				
To Conduct Student Induction Programme for the newly admitted first year students Student Induction Programme for first year students was conducted.	Student Induction Program for first year students was conducted from 08-08-2023 to 29-08-2023.				
To organize Students' Capacity enhancement and Skill Development Programs, Various capacity-building and Skill Development Programs are conducted for students.	Various capacity-building and Skill Development Programs are conducted for students.				
National Prominent days to be observed by various departments / committees / clubs and conducted programs during the prominent days earmarked.	Various departments / committees / clubs conducted programs during the prominent days earmarked.				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>College Planning and Development Committee (CPDC)</td><td>07/12/2024</td></tr> </tbody> </table>		Name	Date of meeting(s)	College Planning and Development Committee (CPDC)	07/12/2024
Name	Date of meeting(s)				
College Planning and Development Committee (CPDC)	07/12/2024				
14. Whether institutional data submitted to AISHE					

Year	Date of Submission
2023-24	04/12/2024

15.Multidisciplinary / interdisciplinary

In consonance with NEP - 2020 all UG students are required to undergo multidisciplinary courses. These courses are intended to broaden the intellectual experience. • Students are not allowed to choose the courses in a major discipline or repeat courses already undergone at the higher secondary level or Intermediate level or 12th class as the multidisciplinary course. • A student has to complete 3 multidisciplinary courses each carrying 2 credits. • Students are offered choices for selecting multidisciplinary courses of their interest. • Universities can add new multidisciplinary courses with an intimation to APSCHE. Our college offers flexible and innovative curricula that includes credit-based projects in the areas of community engagement and service which is prescribed by APSCHE under Community Service Projects (CSPs) from the academic year 2021-22. Community Service Project(CSP) is meant to link the community with the college for mutual benefit. The college finds an opportunity to develop social responsibility among students and also emerge as a socially responsible institution. The following areas are identified for each group of students to undertake CSP. For Arts Students - Village demography , Healthcare programmes, School education, Youth engagement , Women education , Culture, traditions, values and ethics, Employment of different sections, Status of socially deprived sections, Public distribution system, Village governance,Communal harmony,Child labour,Sex education ,Skill development programmes and their impact, etc. For Commerce Students - Entrepreneurship, Agricultural products and marketing, Poultry business, Dairy business, Aquaculture, Wage system and Labour Welfare, Village industry products and marketing, Income and wealth distribution, Banking and Insurance services , Online purchases, Digital transactions, etc. . For Science Students - Water facilities and drinking water availability, Health and hygiene, Horticulture, Herbal plants, Marine products, Nutrition, Food habits, Air pollution , Water pollution,Plantation,Soil protection,Renewable energy ,Use of chemicals on fruits and vegetables, Organic farming, Crop rotation , etc. According to New Educational Policy -2020 , a student can allow to learn multiple knowledge domains at a time. Henceforth, the whole and comprehensive learning process in all disciplines is inevitable in order to enhance the scope and depth of Idea, concept and knowledge. Interdisciplinary teaching provides the concept of learning a single subject from multiple perspectives.

16. Academic bank of credits (ABC):

Academic Bank of Credit (ABC) is a new venture for a student to occupy some space in digilocker or in a virtual storehouse which contains information on credits earned by the student throughout his career. ABC facilitates students to choose their own academic pattern to attain the degree with multiple entries, multiple exits at any time, any where and any level of learning. Govt. of India has introduced this ABC under the aegis of NEP-2020 which is a useful program for all future endeavours. Our college is inviting this innovative policy and ready to implement the instructions of our Commissioner of Collegiate Education. Our college is creating an awareness on this regard and registered the students with credits in to the website: www.abc.gov.in. All the students have APAAR IDs.

17. Skill development:

Under NEP 2020, as per the directions from Andhra Pradesh State Council for Higher Education (APSCHE) and Commissioner of Collegiate Education (CCE) A.P., the following Skill courses are taught by our Faculty for I, II and III Semester Students in our college to enrich the employability skills of the students. I Semester: Skill Courses (SC): Analytical Skills - (BA/B.Com/B.Sc) - taught by Dr. Dananjaya Reddy I Semester: Skill Courses (SC): Leadership Skills - (BA/B.Com/B.Sc) - taught by Dr. K. Subbarao II Semester: Skill Courses (SC): Marketing Skills - (BA/B.Com/B.Sc) - taught by Dr. T. Viswanadha Reddy II Semester: Skill Courses (SC): Edx course skill - (BA/B.Com/B.Sc) - taught by Department incharges.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Culture and Science (ICS) is identified as integration of Indian Knowledge System to inculcate the Indian Ancient History and Culture and introduced as part of the curricular plan for first year degree students. The course objectives are - to understand the evolution of India's culture, analyze the process of modernization of Indian society and culture from past to future, comprehend objective education and evaluate scientific development of India in various spheres and inculcate nationalist and moral fervour and scientific temper. The students are enriched their knowledge in Indian Culture by studying this course.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

All the specified course outcomes are fulfilled by the end of graduation of each discipline and more particularly in view of NEP 2020, the students are trained through OJT /Internships with

industry for a period of 2+6 months after completion of 4th semester end exams. In addition to this, all the UG students are under going Community Service Projects (CSP) during their study which is very useful to their future plans by understanding the real situations in the society. Placement drives are conducting through JKC platform for out going students. Already APSCHE and CCE were introduced many LSCs and SDCs in different semesters to enrich the knowledge of students by focusing on OBE.

20.Distance education/online education:

The Institution is providing online education through e-platforms like google meetings, cisco webex live meetings, teachment app, etc ; for students clarifications on specific topics by the weekends and also engaging online classes when ever classwork suspended due to bad weather or in any emergency cases like bundhs and so on. All our faculty members are wellversed with online teaching since covid-19. They engage special online classes for slow learners periodically and make them understand the topics on par with the fast learners.

Extended Profile

1.Programme

1.1	73
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	337
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	70
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	112
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	15
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	15
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	84.78754
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	110
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The prime objective of the Institution is to impart quality education to the rural, social and economically backward students. Our institution being an affiliated college, implements the curriculum designed by Sri Venkateswara University, Tirupati. The institution has well structured mechanism for the effective implementation of curriculum. The mechanism includes, Month wise Institutional plan, subject and paperwise preparation of Annual Curricular Plans (ACP's) for each semester, preparation of teaching plans and teaching diary. The methodology of implementation of curriculum comprises lecture method supplemented by Information & Communication Technology (ICT) methods, like Power Point presentations, Virtual/ Digital classes, LMS videos etc. Besides, co-curricular activities like quiz, debates, group discussions, class room seminars, student projects, field trips are organized for better understanding of the curriculum. For effective deployment of the curriculum a well designed curricular plan will be prepared by individual faculty before commencement of class work in that semester as per Commissioner of Collegiate Education (CCE) orders. Curriculum enrichment activities such as workshops, skill development programs, Guest Lecturers, Study and Field visits, Company Internships, Projects and Surveys are planned within the time-table frames. The institution prepared program wise Time table as per the University Academic Schedule and implemented the same through TLP app developed by Commissioner of Collegiate Education, A.P. All the faculty upload their class work in this app through mobile phone as per time table and it is very easy for the administration to monitor the class work in the college login and get the reports when ever review meetings by CCE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gdcknagaram.edu.in/userfiles/Institutional%20Plan%202023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar issued by the affiliating University specifies the dates of commencement and end of the semester as well. During the preparation of the Academic Calendar, the BOS Chairman, Director

and the Academic Co-Ordinator of the University takes into consideration the feedback on the activities of the previous academic year and brings in necessary changes. At the college level, academic calendar is prepared in line with the affiliating Sri Venkateswara University. Later it will be circulated among the faculty and students at the very beginning of the semester itself. It will be placed in the College Website, Notice Board, in the prospectus of the Institution. Our college is strictly adheres to the academic calendar compiled by the affiliated S.V.University, Tirupati for the conduct of continuous internal evaluation. Based on the schedule of internal exams circulated by the affiliating university, the academic co-ordinator in consultation with in-charges of the departments concerned formulate the time table which in turn gets approval from the Head of the institution. Later, all the in-charges of the departments concerned are instructed to conduct internal examinations as per schedule, evaluate and ensure to upload internal marks in the website of the university . For continuous internal evaluation the college follows the CCE SOP(Standard Operating Procedure) and recorded internal and external marks in the prescribed format circulated by the CCE.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gdcknagaram.edu.in/userfiles/Adobe%20Scan%2012-Sep-2023.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

135

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

135

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

From the academic year 2020-21, the Andhra Pradesh State Council of Higher Education (APSCHE) has introduced new courses viz; Skill Development and Life Skill Courses. As per the APSCHE guidelines, the above cross cutting issues relevant to Professional Ethics, Human Values, etc; are taught by our faculty in different semesters for different courses. All our faculty members are trained through ToT (Teacher of Training) for Skill Development Courses and Life Skill Courses organized by Commissioner of Collegiate Education. Human Values and Professional Ethics and Environmental Studies are incorporated into curriculum by the APSCHE and the affiliating University as a compulsory foundation course at UG level for all I year BA, B. Com, B.Sc. students in CBCS pattern. As value-based education, it enables us to understand our needs and visualizes our goals correctly and also helps to remove confusion, contradictions and bring harmony at all levels. The College is fortunate to have the subjects like "Human Values & Professional Ethics" prescribed by the affiliated University. Gender related activities are conducted through Women Empowerment Cell. Women Empowerment Cell addressed gender related problems and counseling activities. Environmental Studies is made a part of curriculum as compulsory Foundation Course at UG level for all I year BA, B. Com, B. Sc students in CBCS pattern. This course sensitizes the students towards diverse environmental issues and climate changes. The college also promotes environmental consciousness and sustainability through programmes like Solid Waste Management, World Ozone Day, World Earth Day etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

112

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gdcknagaram.edu.in/userfiles/Fee%20dback%20analysis%202023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

140

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admissions into I semester of each academic year, the institution organizes Orientation Programmes / Induction programmes for freshers both at the college level and at the department level to make them aware of Choice Based Credit System (CBCS) in semester pattern. The physical facilities in college and the scope of academic excellence are introduced in these sessions. This process helps as a base for monitoring the future progress of the students. Bridge Courses are also conducted at the departmental level. Bridge courses are offered to the students which they have not studied in their preceding course(s). The students are classified into slow learners and advanced learners as per their learning abilities, after the conduct of first internal (mid) examination.

Ward system: We adopt 'Ward/Mentor system' to address academic, socio economic and psychological issues of the students. Mentors categorize the students according to their academic abilities in terms of perceptive level and comprehension. Accordingly, required suggestions are offered to the student to improve his/her academic performance and excel in the race. For Slow Learners: Extra care will be taken for identified slow learners by entrusting them additional learning assignments and conducting remedial coaching. This helps the students to achieve better results in the university examinations. For Advanced learners: For advanced learners special coaching classes are being conducted for PG CET exam and also other Competitive exams. Both slow and advanced learners are encouraged to participate in Jawahar Knowledge Centre (JKC) training programs.

File Description	Documents
Link for additional Information	https://www.gdcknagaram.edu.in/userfiles/40464_15_1734334648.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
337	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has an inbuilt mechanism for making the learning process more student centric by providing Wifi in campus, well established library with inflibnet facility, ICT class rooms (06) for interactive learning, educational programs, invited lectures, field trips, group discussions and class room seminars. After completion of each 'unit,' the students are given specific assignments to enrich their learning. The following Teaching-learning methods adopted by the faculty members:

Lecture method:

This conventional method is commonly adopted by all the teachers, especially language teachers. This method facilitates the teachers to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.

Interactive method: The faculty members interact with students by motivating student participate in Group Discussion, Role-Play, subject quiz, news analysis, educational games, discussions and questions and answers on current affairs.

Experimental Learning:

The faculty members teaching demonstration, visual aids, periodical

industrial visits, presenting papers, analyzing case studies and participating and conducting quiz on theory topics. Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually.

Industrial Visits/Field Visits:

Industry visit is a part of the education, during which students visit companies and get insight into the internal working environment of the company. It gives exposure to the practical working environment. Industrial realities are opened to the students through their industrial visits. Final year students are allotted course wise for internship in local industries through MOU as per CCE guidelines.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_17_1732784955.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Effective ICT-enabled teaching which was made mandatory came handy during the pandemic. Power point presentations, virtual mode of teaching, blended mode of teaching were extensively used to reach out to the students.

The use of ICT in education adds value to teaching and learning, by enhancing the effectiveness of learning. ICT can lead to an improved student learning and better teaching methods.

1. It's a rising trend where the education has outgrown the physical constraints of classrooms and acquired mobility. Student's access information whenever and wherever they want.

2. It enables faculty members and students to become better informed in their fields of specialization. The institute is made available with ICT enabled tools for effective teaching learning process.

ICT enabled teaching methods through virtual class room, digital class rooms & class rooms with LCD projectors make learning more student friendly and effective. Wherever the class rooms are not provided with LCD projectors, the Teaching-Learning Process is supported with the usage of Laptops and even android phones to make learning more interesting and informative. Apart from these, flipped class room method, blended learning, LMS, specimens and demonstration add flavour to teaching and make learning more interactive. During the COVID 19 pandemic situation the college adopted Google Workspace (G-Suit) for teaching learning activities. All the teaching staff made videos, get links and send to the CCE website tab i.e. Bharat Padhe Online (BPO).

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcknagaram.edu.in/userfiles/ICT%202023-24.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college implemented CBCS along with semester system as per the instructions of the UGC and APSCHE from the academic year 2015-16.

The institution has to follow the timeline of internal examinations given by Sri Venkateswara University, Tirupati. As per the question paper pattern, the external evaluation is for 75 marks and internal evaluation is for 25 marks. The University prescribes the dates in which the internal evaluation of that particular semester has to take place. The college has constituted examination committee to take care of internal and external examinations. Internal examinations are evaluated as per the CCE SOP for CIA. Internal examination answer sheets will be handed over to the Lecturer concerned for evaluation. After completing the process of evaluation, the teacher distributes the evaluated answer scripts to the students. The students will conduct a self verification of their answers. They will understand where they are lagging behind and what are the mistakes done by them in the exam. Once the internal examination is completed, the marks are posted in the departmental marks register.. After completion of the two internal examinations, best out of the two internal examinations is considered as per the instructions of the university. The final marks are uploaded in the university website.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_23_1732784265.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has an effective mechanism to address the grievances of the students regarding the internal assessment marks and semester end examination marks. The students are given an opportunity to approach the respective subject teacher for any clarification with regards to internal assessment marks. The respective teachers attend to the grievances of the students. If the grievance is not addressed at the subject teacher level, the same may be brought to notice of respective in-charges of department and in turn to the Head of the institution for further redressal. Grievances pertaining to the end semester examinations like change of wrongly mentioned question paper code, spelling mistake in name, mismatch of the subject chosen and medium of instruction in the hall ticket etc., are redressed at once by the college after due verification with the records available. The same will be intimated to the Controller of Examination of the affiliating university for necessary rectification at their end. The Controller of Examination of S.V. University is maintaining a 'WhatsApp-group' to resolve such

grievances instantly and keep the students stress free. The grievances relating to physical resources, such as improper seating arrangement, poor lighting/ ventilation, drinking water, Scribe facility etc, in the examination centre are resolved immediately.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_24_1732784156.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The courses structured for the program focus on syllabus and outcomes measured in evaluation process. Outcomes determine what the student should understand and able to do at the end of the course. The course outcomes are given to the students as well as the teachers along with the syllabus, practical, field work, cocurricular activities etc at the beginning of the semester.

The Program outcomes, program specific outcomes and course outcomes for all the running programs at UG level i.e. B.Sc Hon's (Computer Science), BA Hon's (Political Science), B.Com Hon's (Computer Applications) are displayed on the college website as well as on the notice boards of the Departments and Oral announcements in the classrooms. At the very beginning of the semester, these are given to the students as well as teachers along with syllabus. All practicals, laboratory work, field work, co-curricular activities are done in the light of programme outcomes (POs) Program Specific Outcomes (PSOs) and Course Outcomes (COs).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gdcknagaram.edu.in/userfiles/40464_25_1734677405.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After completion of the graduation, the student is expected to possess certain qualities such as program outcomes and course outcomes. The course outcome assessment is based on internal examinations and Semester end examinations.

The following are tools & mechanisms being employed for the attaining the course outcomes.

i) Assignments: Each and every student is assigned with course related tasks during every semester. The course work will be evaluated based on their performance.

ii) Mid Examinations: This kind of performance assessment is held once per semester. Each and every exam is aimed at achieving the course outcomes.

iii) Semester End Examination: The Semester end examination is a metric for assessing whether the entire COs are attained or not. Examination is more focused on attaining the course outcomes and program outcomes using a descriptive model of exam.

The performance of the students in the examinations during the semester in each course is used to compute the level of direct attainment of the COs. Student feedback is collected through an online survey at the end of program. In addition, Co-curricular, extracurricular, placement, higher studies, etc. are taken into account for the assessment of final attainment of programme outcomes (Pos) & programme specific outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gdcknagaram.edu.in/userfiles/40464_26_1732783952.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gdcknagaram.edu.in/userfiles/Result%20Analysis%202023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gdcknagaram.edu.in/userfiles/SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year**2**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In addition to acquiring academic skills, students need to acquire life skills that help them to handle challenges in life. Keeping this in view, the students are encouraged to get involved themselves in the neighbourhood community in terms of impact and sensitizing with social issues and holistic development. Most of the community based extension activities are organized by our NSS.Students.The outreach programs are organized in near by adopted villages such as child labour, health and hygiene,adult literacyetc; to create awareness among rural poor. The NSS volunteers carriedout the activities entrusted by the NSS programme officer scheduled in the action plan during their stay in the adopted village RKVB Pet gram panchayat and involve the students in these awareness activities to build up healthy relationships, develop team spirit, leadership qualities which mould the students to become good citizens of the society.Whenever a need arises or the Department of Police needs the help of the students; the students with willing effort come forward for attending the rallies or educating the public in rural area.The ODF survey, as per the orders of the central governmentis conducted in a sincere way by the students and staff and thus recognition is brought to the college. The NSS Unit of the college conducted Blood donation camp with the support of Sri Venkateswara Institute of Medical Science (SVIMS) Blood Bank in the campus and around 60 students are participated in this programme and 42 studetns are donatedthe blood in this camp.

File Description	Documents
Paste link for additional information	https://gdcknagaram.edu.in/admin/ckeditor/uploads/NSS%20Regular%20Activities%20Report%202023-24_compressed.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2409

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has considerably good infrastructural facilities for teaching and learning. The institution has been taking proactive steps in providing required physical infrastructure like class rooms, science laboratories ,JKC/ELL Lab and computer laboratories to cater the needs of students. Apart from these, technology enabled classrooms viz., one virtual class room, Six digital classrooms are available in the college for ICT teaching and learning. Spacious Classrooms with good ventilation and furniture are available for regular classwork. Each department has a computer with internet, and a printer with scanning and photocopier facility. Also teaching Learning process is going through 6 ineractive Smart Boards in Smart class rooms. The college has two (02) computer labs for the courses associated with Computer Science and Computer Applications. English Language Lab (ELL) / Jawahar Knowledge Centre (JKC) is available to develop the Language skills and Soft skills required to secure jobs in the competitive job market. There are two(02) spacious and well-equipped science laboratories. The college has adequate physical facilities to meet the demands of existing courses offered. The staff and students are extensively benefitted with the physical facilities like spacious classrooms with ICT facilities, fully equipped laboratories, library with 5641 books and INFLIBNET facility for accessing e-journals, e-books, virtual classrooms with smart boards, Internet and Wi-Fi connectivity, 110 computers and public address system for announcements, RO water facility and ramp for physically challenged so on and so forth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_40_1730443838.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Degree College, Karvetinagaram, prioritizes comprehensive student development, with a special emphasis on physical fitness. The college offer for students to excel both mentally and physically, compete at various levels including Intercollegiate, District, State, Zonal and National events. The campus provides all necessary facilities to support student participation in sports.

The Physical Education department is well-equipped with sports gear including cricket kits, shot put and javelin throw equipment, carrom and chess boards, volley balls, football, handball and table tennis kits.

The college also offers a platform in the seminar hall for students to showcase their innate talents in cultural activities. Annual events and youth festivals feature cultural competitions including folk dance, drama, message-oriented skits, rangoli, solo and group singing.

The college has adequate facilities for sports, games and cultural activities. The facility available for outdoor sports and games is a play ground for cricket, football, badminton, volley ball, kabbadi and hand ball etc,. A multi-purpose hall facilitated for indoor games like chess and others. Spacious open area available for Yoga and Cultural functions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_41_1730443897.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_42_1730443927.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

70.91661

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Our College has a library with a reading room facility. At present the college library has 5641 books and 05 journals. The library automation process is in progress by using SOUL 3.0 Software. For the academic year 2023-24 an amount of Rs.5,905 is paid towards the annual subscription N-LIST for the benefit of staff and students to view the books and journal through online. For Library automation an amount of Rs.34,500 paid towards the purchase of SOUL 3.0

Software Limited Edition. The library automation is in progress and a full time qualified Librarian is appointed for smooth functioning of library. Internet service is provided to the library with 4 Computers. The library has photo copying machine and reading tables and chairs.

The library functions from 10.00 am to 5.00 pm in all working days. The college library caters to the needs of students and staff of all departments. Competitive examination books are available for the benefit of students who appear for APPSCS/RRB/SSC and other competitive exams.

Further, all the staff and students have registered with N-LIST, so as to get connected with the national library system. Thus the accession to all e journals is get into the reach of the students. The Commissionerate of Collegiate Education; Andhra Pradesh has created a portal for LMS. The selected lectures study material is placed in it. The students are utilizing that facility too. Various daily news papers (both English and Telugu), Magazines are subscribed for the benefit of staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gdcknagaram.edu.in/userfiles/40464_44_1732088967.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0. 69689

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

54

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates the IT facilities through IQAC and Computer departments. The maintenance and updates of the systems and other IT facilities are being carried out as and when required with the help of technicians on call from the authorized service centres.

The college has adequate computer facilities for the students and staff. Two computer labs and JKC/ELL lab are available for the benefit of students in IT related subjects. All the computer students use these labs for IT practicals.

All the departments and office are provided with sufficient computers with Wi-Fi and internet facility.

CCTV camera surveillance facility is provided in the campus to ensure the safety and security of the students.

Public addressing system is available for announcements and to pass on important messages instantly to staff and students.

The college has 6 Digital and 1 Virtual classroom equipped with internet facility to improve the quality of teaching learning process through ICT.

Virtual class room is equipped with an LCD projectors to provide access to online classes and lectures given by the subject experts and different lecturers across the state. Its useful for attending CCE Video Conference meetings also.

Password protected Wi-Fi facility is provided to staff and students to acquire teaching and learning materials and to pursue different online, MOOCS and SWAYAM courses.

The faculty of computer science, computer applications and JKC mentor are available to assist the staff and students to utilise the ICT facilities in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_48_1727777182.pdf

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.87093

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college meticulously adheres to government regulations in maintaining physical, academic, and support facilities. Operational efficiency is ensured through committees such as the Stock Verification Committee for Laboratories, Library Advisory Committee, Games and Sports Committee, and Purchase and Repair Committee. For laboratories, science department staff guarantee proper equipment utilization, with supporting personnel managing maintenance and procurement. Purchase decisions are transparently handled by the Purchase Committee, and all acquisitions are recorded in the stock register verified annually. IT infrastructure maintenance falls under the purview of the Department of Computer Sciences. The Library Advisory Committee oversees book acquisitions and the Purchase Committee manages purchases, while periodic pest control and book binding are conducted. Sports equipment are maintained by the Physical Director and the Games and Sport Committee. Minor furniture repairs and purchases are managed by the Purchase

Committee in coordination with the Furniture Committee, overseen by the Principal. Other infrastructural aspects, including the RO water plant, campus cleanliness, washrooms, electrical, and plumbing works, are maintained by support staff under the Principal's supervision. All committees collaborate to ensure optimal functioning and upkeep of the college's facilities. The RUSA Project Monitoring Unit (PMU) is frequently met and monitor the RUSA 2.0 infrastructure grants for new construction, renovation works and in procurement of equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464521732091911.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

256

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

256

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gdcknagaram.edu.in/userfiles/40464_55_1732786432.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

92

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

9

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the objective of inculcating the qualities of leadership, organization and responsibility in the students, an active Student Council is given an opportunity to be a part in the academic and administrative bodies/committees. The Student Council (usually known as college student union) comprises class representatives from each class who are nominated based on their academic merit among which a President, a Secretary and a ladies' representatives are nominated. The Principal and Vice-principal will monitor their activities. The class representatives convey students' council is convened twice a semester to give an opportunity to voice their academic and administrative issues. The Class Representative (CR) plays a lead role in providing valuable feedback regarding curriculum, teaching learning and evolution process. They also help teaching staff of the college in organizing classroom seminars, quiz, debates, group discussions, role plays at departmental level and seminars, conferences, workshops at college level. Student Council plays a major role in organizing college day every year. In addition, the Student Council will give valuable suggestions for smooth day to day administrative system. Finally, for the successful conduct of any programme in the college involves active participation of student council.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_62_1732099712.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association. Elite personnel of the society as teachers, lawyers, lecturers and software employees are the alumni of this college. The college provided much needed augmentation to the cause of first generation students' education. A registered alumni association has been rendering its services to the college. The association meets periodically in the college and observes and assesses the progress of admissions and results that has been taken place. Construction of RAMP for disabled and chairs for seating in library is provided from the alumni contribution. The alumni helped the admission team whenever the team visited their concerned villages. They help the team in identifying the eligible students. They also motivate the students to join and to pursue higher education in the college.

The Alumni Association comprises, vice-president, secretary, treasurer and executive committee members with Principal as president. The association provides voluntary financial assistance for the various developmental activities in the institution. The alumni association also extends non-financial means for the development of institution through

- (i) sharing of their expertise
- (ii) delivering guest lectures
- (iii) organizing awareness programmes
- (iv) facilitate in providing job opportunities.

In addition, an exclusive meeting with Alumni conducted every year.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/2023-24%20Alumni%20merge.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution rigorously adheres to UGC, APSCHE, CCE-AP, and S.V. University guidelines. With a Vision to provide quality education to rural and economically disadvantaged students, the Mission focuses on creating a learner-friendly environment, nurturing creativity, instilling morals, and ensuring physical and mental well-being through sports. Decentralized and participative management is key for effective functioning. Committees like CPDC, IQAC, Examination, Women Empowerment and Grievance Redressal chaired by the Principal play vital roles. Regular meetings result in resolutions and actions for plan implementation. Governance principles of accountability, transparency, decentralization, collaborative management, responsibility and efficiency are prioritized. These factors safeguard stakeholders' interests, ensuring responsible and efficient decision-making for the institution's holistic development. The institution's commitment to these principles

reflects its dedication to providing quality education and fostering well-rounded individuals.

Vision: To impart quality education and ethical standards with global skills to the downtrodden marginal sections of rural people at affordable costs for a just and humane society.

Mission: To impart a quality higher education to the predominantly rural and backward learners. To equip the students with global skills so as to make them to need the demands of the society. To inculcate human values. To train the stakeholders in choice based curriculum to strengthen the job opportunities. To monitor the students towards community service.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/2023-24%20College%20committeess.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the college ensures systematic imparting of education with the effective coordination and functioning of various departments towards the goal of providing the best teaching-learning practices. The Principal decentralizes and vests the various departments and committees with autonomy and authority to operate freely in discharging their duties in implementing their respective plan of action. Important developmental plans are discussed by the Principal along with all the committee members. Each department drafts its annual academic plan which will be in conformity with the institutional plan of the college. IQAC of the college consolidates action plans and prepare action plan of the institution for the academic year. Any financial assistance in this regard will be brought to the notice of head of the institution. The head of the institution along with IQAC Coordinator monitors the execution process. Class representative for each class is nominated based on their academic merit. The student union plays an active role in executing activities of the institution. In addition to this, feedback by stake holders on the quality of the education, infrastructure and other facilities provided by the institution is collected and analysed to fill the lacuna in the execution of the action plan.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464621732099712.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution aligns with the academic calendar set by S.V. University, developing and implementing an Action Plan accordingly. While lacking autonomy in curriculum design, it collects feedback from stakeholders, conveying suggestions to the University's Board of Studies. Transparency and accountability guide academic and administrative decisions. The IQAC ensures quality education, enforcing 75 percent attendance for students to take University exams, with mandatory internal assessments. Faculty engage in continuous improvement through orientation courses, refresher courses, workshops and seminars, sharing knowledge with students. Institutional goals include academic excellence, effective administration, sustained quality, increased infrastructure, and all-round student development. Programs teaching communication, analytical, and soft skills, along with spiritual knowledge, yoga, and meditation, offer comprehensive support. Initiatives empower women, promote environmental protection, and establish a virtual classroom, CC cameras, four digital classrooms under RUSA funds, and Wi-Fi. These endeavors underscore the institution's commitment to holistic student development and environmental sustainability. This institution endeavours for transparency and accountability as the motto in all its academic and administrative matters.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464681732353252.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has instituted a robust grievance redressal mechanism, ensuring a responsive approach to stakeholder concerns. For staff members, avenues to address academic or non-academic grievances involve direct communication with the principal. In cases where issues persist, a structured escalation process is in place, directing unresolved matters to the Commissionerate of Collegiate Education (CCE), Andhra Pradesh, in Vijayawada, for personalized attention. This well-defined and transparent grievance redressal system underscores the institution's commitment to promptly addressing concerns, fostering a conducive and supportive environment for all stakeholders.

Service Rules, Procedures and Recruitment

Direct Recruitment

The candidates are recruited through Andhra Pradesh Public Service Commission (APPSC) and the posting orders are issued by Commissioner of collegiate Education, AP, Vijayawada

Departmental Promotions Committee (DPC)

The faculties are also recruited by transfers on promotions from the cadre of Junior Lecturers duly possessing Ph.d/NET/SET.

Non-Teaching Staff

Lower cadre Non-teaching staff i.e., office subordinates and record assistants /junior assistant are directly appointed by the regional Joint Director of the collegiate Education. Most ly they are appointed on compassionate grounds and subsequently promoted to senior assistant , superintendents and administrative officers and so on, All Teaching and Non-Teaching staff are abided by Andhra Pradesh Subordinate Rules framed by the Government of A.P.

Promotional policies of the faculty

As per UGC norms, through Career Advancement Scheme (CAS) the faculty is promoted to higher grade pay.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_69_1732355293.pdf
Link to Organogram of the Institution webpage	https://www.gdcknagaram.edu.in/userfiles/40464_69_1732355293.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare schemes are available for teaching and non teaching staff:

The institution provides comprehensive leave facilities for its employees, including 15 days of casual leave, 7 days of special casual leave, 5 days of optional holidays, 20 days of commutable medical leave, 180 days of maternity leave (up to two surviving children), 15 days of paternity leave, 5 days of special casual leave for women employees, and 2 years of study leave. Medical facilities are facilitated through a Health Card System, offering cashless treatment at government and selected corporate hospitals. Monthly contributions in different slabs cover in-patient treatments for specified therapies and diseases, with reimbursement options available for self-payment. Insurance facilities include Andhra

Pradesh Group Life Insurance (APGLI), covering policyholders between 21 and 53 years. APSE Group Insurance Scheme (GIS) provides contributions based on groups, offering savings on retirement or lump sum payment on death. The institution also supports employees with various financial facilities, including educational, house, vehicle loans, and festival advances. Additional facilities comprise a gymnasium, sports amenities, free library services, and access to INFLIBNET-NLIST resources, ensuring a well-rounded support system for its workforce.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_71_1732355649.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS)' of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of standards in higher education. The detailed guidelines encompass the following areas. (i) Contribution to teaching, learning and evaluation - seminars,

assignments, practicals, examination duties, formative and summative evaluation tools etc. (ii) Contribution to co-curricular and extension activities - field-based studies, NSS activities, cultural activities and other works related to social reconstruction and national development. Research, publications, books and other academic contributions and awards received. As per the latest guidelines provided by the UGC and the Government of Andhra Pradesh, the performance appraisal of the staff is carried out annually under the auspices of the IQAC headed by the principal. The Annual Performance (API) Score/Annual Self Appraisal Report (ASAR) of the teaching staff, obtained will be submitted to the Commissioner of Collegiate Education (CCE), A.P. and the scores are subsequently published in the CCE website. The Performance Appraisal Reports based on the above parameters are being considered weightage for career advancement scheme (CAS) and general transfers of the teaching faculty.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/404_64_75_1732358962.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution receives quarterly grants from the AP state government for various expenses like postage, stationery etc. An Inspection team appointed by the Accountant General, AP, scrutinizes accounts, and any audit objections are notified they will be rectified within a specified time frame. The District Treasury Officer (DTO) verifies financial bills, including salaries, leave encashment, arrears, and medical reimbursements, with monthly reconciliation reports audited by the DTO. UGC/RUSA grants for construction, library books, ICT equipment and minor research projects undergo scrutiny by chartered accountants, with the unspent balance and expenditure vouchers submitted for final settlement. The Regional Joint Director of Collegiate Education, Kadapa conducts inspections and audits periodically and it is mandatory at the superannuation of DDO's. The Scholarships Committee verifies for SC/ST/BC/Minorities scholarships. At the end of the academic internal and external audits are conducted with stock verification committees

appointed by the Principal ensuring accurate entries in the stock register.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_76_1732359282.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.4183

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya Uchatar Siksha Abhiyan (RUSA), Special fee and CPDC. The institution sends proposals to the University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, Principal being the disbursing officer meticulously follows the established procedures involving the Purchase Committee and RUSA PMU Committee upto final disbursement to the concerned person or the respective department(s). The institution utilizes its resources for construction and up-grading of infrastructure depending upon the academic requirements. The college incurred expenditure on addition and upgradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus, as such other assets. College obtains "Utilization Certificates" for the expenses incurred. In order to ensure

transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from Regional Joint Director of Collegiate Education (RJDC) and Accountant General of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464681732353252.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established Internal Quality Assurance Cell (IQAC) in 1st January 2016. The committee was constituted with coordinator and 10 members. With regards to quality assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching-learning strategies, evaluation and student-centred activities. College Calendar: At the beginning of each academic year, IQAC frames institutional calendar duly incorporating the institutional plan with curricular, co-curricular and extra-curricular activities. Accordingly, the in-charges of the departments in coordination with their faculty prepare departmental action plan, annual curricular plans and implement scrupulously. The implementation is reviewed through monthly staff council meetings, departmental meetings, circulars and even through informal interactions by IQAC. Any lapses are addressed immediately. Apart from this, any quality assured initiatives conducted by any department/committee/cell of the institution is monitored, mentored and implemented through participative management and internal coordination by IQAC. All these strategies and processes help in taking the institution to higher level.

Feedback: The IQAC strives to institutionalize and sustain quality in all activities of the institution, including teaching, learning, research and extension. The students are the main stakeholders of an educational system. The feedback from alumni and students play a vital role in this endeavour.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/IQAC%20composition%202023-24.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC at Government Degree College, Karvetinagaram, plays a pivotal role in reviewing teaching-learning processes, infrastructural facilities, and teaching outcomes, leading to notable accomplishments.

To stay with current emerging trends, the IQAC suggests modern methods, introducing value-added, skill-oriented, and short term courses to bridge the gap between prescribed syllabi and job requirements. Under the theme "Teaching Learning Reform by IQAC

1: Extensive Use of ICT," the college implemented various measures, including developing a virtual classroom with interactive tools, providing computer facilities, and training staff in ICT-based teaching. This initiative resulted in more than 50% of the syllabus being covered through ICT methods, enhancing the teaching-learning process's effectiveness.

2: Continuous Assessment," the IQAC introduced initiatives such as the CBCS pattern, preparation of study material and question banks, unit, term, and pre-final exams, remedial classes, internal assessment exams, student presentations, group discussions, and result analysis. The comprehensive continuous evaluation method significantly contributed to improving the overall teaching-learning experience. These reforms have not only modernized teaching methods but also fostered a more engaging and effective learning environment, promoting student interest and participation in the classroom.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/IQAC%20MINUTES%202023-24(1).pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdcknagaram.edu.in/admin/ckeditor/uploads/ISO%20Certificate.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell (WEC) established to empower girl students and women staff to realize their potential and power in socio-economic and political spheres of life which results not only in women empowerment but also in the holistic development of the nation. WEC strives to maintain the gender- neutral atmosphere of the college. The cell encourages the girls to come forward to talk about women related issues and tries to sensitize the youth about gender reality as the goal to emancipate and empower women. The objectives of WEC are to promote a culture of respect and quality

for female genders. To create a conducive counseling environment for female gender to share their problems. To create awareness on their rights given by the constitution and Acts of Law .

Each department is given some aid to conduct special programs related to their departments. All the science departments take charge of Science Day in the month of February. Department of Mathematics conducts National Mathematics Day, Political Science Department conducts World Population Day and Telugu Department conducts International and National Mother Tongue utilization days. In the same way the extension activities will be conducted through the concerned departments like NSS, WEC and RRC. IQAC monitors all these activities and maintains the record of the events.

The college gives more importance to motivate and sensitize the students towards social responsibility and thus the events are planned in such a way to motivate them.

File Description	Documents
Annual gender sensitization action plan	https://www.gdcknagaram.edu.in/userfiles/2023-24%20WEC.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gdcknagaram.edu.in/userfiles/2023-24%20WEC.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT:

OBJECTIVES

The main objective of the solid waste management system in the campus is to promote the Environment Management and Conservation in the College Campus.

- To identify, quantify, describe and prioritize framework of Environment Sustainability in compliance with the applicable regulations, policies and standards.
- To introduce and aware students to real concerns of environment and its sustainability
- To secure the environment and cut down the threats posed to human health by analyzing the pattern and extent of resource use on the campus.
- Composting and recycling are the methods adopted by the institute.

IMPLEMENTATION

The total solid waste collected in the campus is 100 Kgs during the year 2023-24. Waste generation from tree droppings is a major solid waste generated in the campus. The recycled solid waste is handed over to the local panchayath for further usage.

Evidence of Success

The solid waste material handed over to local Gram panchayat authorities periodically for disposal to farmers at their end and obtained a certificate of appreciation from them.

E-Waste Management:

E-Waste can generally be defined as any electrical powered appliance that has reached its end-of-life. Electronic waste or E-waste is generated when electronic and electrical equipment become unfit for their originally intended use or have crossed the expiry date. In our college, E-waste is identified periodically and as per the procedure ,we dispose it accordingly.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.gdcknagaram.edu.in/userfiles/MOU%20-%20College%20level.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India's rich socio-cultural diversity is celebrated at our college,

embodying the spirit of 'Unity in Diversity'. Special attention is given to marginalized sections with teachers devising empowerment strategies for socially and economically weaker students. The success of the college is rooted in core values that shape students into virtuous citizens, instilling a sense of responsibility and realization of their potential. National festivals are celebrated to honor freedom fighters, fostering a spirit of national integrity and prosperity. Birth and death anniversaries of eminent personalities are commemorated, offering an opportunity to instill their virtues in young minds. Teachers prioritize curricular, co-curricular, and extracurricular activities, ensuring inclusive student participation. Remedial classes and job-oriented coaching are provided to all students, irrespective of caste, community or gender. Our college frequently observes national festivals and pays tribute to Indian luminaries such as Mahatma Gandhi, Sardar Vallabhai Patel, and Dr. B.R. Ambedkar. Independence Day, Republic Day, and Gandhi Jayanti are celebrated with enthusiasm, marking these occasions with special assemblies. Teacher's Day, commemorating Dr. Radha Krishnan's birthday, is observed with cultural programs organized by students. Additionally, NSS Day on September 24th involves various events to celebrate the spirit of National Service Scheme.

In addition, we established an inclusive centre to promote Human relations among students. As per the SOP of our Commissioner we formulated different Clubs like Legal Club, Anti-Human Trafficking Club, Human Relations club and Counselling Club.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution places a strong emphasis on integrating constitutional obligations into its curriculum, fostering holistic education through value-based programs for overall student development. Recognizing that education is only complete when students are aware of their constitutional rights and responsibilities, the college celebrates national days and festivals with reverence.

The NSS and NCC units groom students to be disciplined, responsible, and nationalistic citizens. The college promotes an academic culture where students from diverse backgrounds interact on equal footing, upholding constitutional values of justice, equality, and fraternity. The inclusive approach fosters harmony, brotherhood, and a spirit of inquiry, cultivating a scientific temper and humanistic mentality..

Human values are integral to the institution's ethos, with weekly Value Education classes discussing ethical and spiritual topics. The curriculum includes 'Human Values and Professional Ethics' for BA, B.Com, and B.Sc students, reinforcing moral and ethical principles.

The institution upholds ethics in all aspects, instilling values informally and through organized programs. Creativity and innovation are encouraged through life skill enrichment courses, enhancing global competency and academic standards. Career guidance and skill-based programs equip students with communication, managerial, and leadership skills, aligning them with the dynamic employment market. Overall, the institution's commitment to constitutional values, human ethics, and skill development prepares students for success in their careers and lives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively commemorates national and international events, infusing significance and conveying messages associated with these occasions. The academic calendar is replete with important days and events, showcasing the institution's enthusiasm in celebrating both national and international mile stones. National festivals and the birth and death anniversaries of Indian luminaries are observed with meticulously designed programs led by NCC and NSS, involving all the staff and students. Key national events such as Gandhi Jayanti, National Youth Day, and National Voters Day are celebrated annually, providing an opportunity to instill the virtues of great leaders in students. Independence Day and Republic Day involve flag hoisting, singing the National Anthem and engaging in campus cleaning and peace rallies. Constitutional Day and Human Rights Day are marked with pledges and awareness campaigns. International Women's Day is celebrated with programs emphasizing women's dignity. on International Forest Day, NSS volunteers and teachers planting saplings around the campus, aligning with environmental awareness initiatives like anti-plastic rallies. NSS Day involves displaying posters on NSS philosophy and campus cleaning. Gandhi Jayanti includes extensive cleaning programs. International Yoga Day observed annually sees active participation from staff and students. World Cancer Day features lectures on causes and precautions against cancer. On World AIDS Day, NSS volunteers engage in rallies to raise awareness. The college's commitment to recognizing and celebrating these events reflects its dedication to holistic education and societal awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Solid Waste Management:

Everyday large volume of solid waste is accumulated in our college, because of spatially open campus with trees and huge strength of the students. The solid waste includes mainly falling leaves and waste paper. It is managed properly with the help of NSS Volunteers. Every day the garbage is separated into renewable and non-renewable things. Renewable things are dumped in the pits, to prepare the organic manure for the garden plants and the non-renewable garbage was collected everyday by the Gram-Panchayath of Karvetinagaram.

Rainwater harvesting:

Rainwater harvesting is an important environment friendly approach. It is a Green Practice having double benefit of keeping the ground water level undisturbed and charging the aquifer. Rainwater and run-off water, stored in a planned way, can save the earth from soil erosion and flood and recharge the aquifers to increase the ground water level. Collecting and harvesting rainwater and run-off water would reserve the water for future generation. Rainwater harvesting is eco-friendly and economical. The cost of digging a catchment area can be saved by roof-top collection of rainwater. The catchments and settlement tanks reduce the ground heat and act as a natural cooler. The best part of the practice of rainwater harvesting, is that if unused, this water can be collected in natural ponds or artificial tanks and decanted to the ground thus charging the aquifer.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision of the College encapsulated phrase "Hard work prevents impoverishment", reflects its commitment to imparting quality education. The Mission includes building socially productive citizens, enhancing competitive and communicative skills, fostering responsible citizenship, exposing students to the latest knowledge, and cultivating ethical values and environmental concern.

Quality enhancement and accountability are dual objectives, executed with high trust to prevent institutional shortcomings and protect students and society. With over 28 years of educational excellence, the college offers diverse courses and constantly innovates to achieve sports medals, academic goals, and games.

Dedicated Lecturers align with the institution's Mission, while students embody humility, honesty, and discipline. The institution maintains a blemish-free record, and bilingual students receive preference in admissions. The teacher-student relationship is characterized by love.

The college actively contributes to societal and environmental welfare through extension programs, outreach activities, and rallies. Women Empowerment Cell and other societies engage students in various social movements, fostering citizenship roles. Field visits, awareness programs, and rallies on environmental protection and social issues further contribute to building a healthy society and nurturing responsible citizens.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The prime objective of the Institution is to impart quality education to the rural, social and economically backward students. Our institution being an affiliated college, implements the curriculum designed by Sri Venkateswara University, Tirupati. The institution has well structured mechanism for the effective implementation of curriculum. The mechanism includes, Month wise Institutional plan, subject and paperwise preparation of Annual Curricular Plans (ACP's) for each semester, preparation of teaching plans and teaching diary. The methodology of implementation of curriculum comprises lecture method supplemented by Information & Communication Technology (ICT) methods, like Power Point presentations, Virtual/ Digital classes, LMS videos etc. Besides, co-curricular activities like quiz, debates, group discussions, class room seminars, student projects, field trips are organized for better understanding of the curriculum. For effective deployment of the curriculum a well designed curricular plan will be prepared by individual faculty before commencement of class work in that semester as per Commissioner of Collegiate Education (CCE) orders. Curriculum enrichment activities such as workshops, skill development programs, Guest Lecturers, Study and Field visits, Company Internships, Projects and Surveys are planned within the time-table frames. The institution prepared program wise Time table as per the University Academic Schedule and implemented the same through TLP app developed by Commissioner of Collegiate Education, A.P. All the faculty upload their class work in this app through mobile phone as per time table and it is very easy for the administration to monitor the class work in the college login and get the reports when ever review meetings by CCE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gdcknagaram.edu.in/userfiles/Institutional%20Plan%202023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar issued by the affiliating University specifies the dates of commencement and end of the semester as well. During the preparation of the Academic Calendar, the BOS Chairman, Director and the Academic Co-Ordinator of the University takes into consideration the feedback on the activities of the previous academic year and brings in necessary changes. At the college level, academic calendar is prepared in line with the affiliating Sri Venkateswara University. Later it will be circulated among the faculty and students at the very beginning of the semester itself. It will be placed in the College Website, Notice Board, in the prospectus of the Institution. Our college is strictly adheres to the academic calendar compiled by the affiliated S.V.University, Tirupati for the conduct of continuous internal evaluation. Based on the schedule of internal exams circulated by the affiliating university, the academic co-ordinator in consultation with in-charges of the departments concerned formulate the time table which in turn gets approval from the Head of the institution. Later, all the in-charges of the departments concerned are instructed to conduct internal examinations as per schedule, evaluate and ensure to upload internal marks in the website of the university . For continuous internal evaluation the college follows the CCE SOP(Standard Operating Procedure) and recorded internal and external marks in the prescribed format circulated by the CCE.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gdcknagaram.edu.in/userfiles/A_dobe%20Scan%2012-Sep-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/

B. Any 3 of the above

**Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

135

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**135**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

From the academic year 2020-21, the Andhra Pradesh State Council of Higher Education (APSCHE) has introduced new courses viz; Skill Development and Life Skill Courses. As per the APSCHE guidelines, the above cross cutting issues relevant to Professional Ethics, Human Values, etc; are taught by our faculty in different semesters for different courses. All our faculty members are trained through ToT (Teacher of Training) for Skill Development Courses and Life Skill Courses organized by Commissioner of Collegiate Education. Human Values and Professional Ethics and Environmental Studies are incorporated into curriculum by the APSCHE and the affiliating University as a compulsory foundation course at UG level for all I year BA, B. Com, B.Sc. students in CBCS pattern. As value-based education, it enables us to understand our needs and visualizes our goals correctly and also helps to remove confusion, contradictions and bring harmony at all levels. The College is fortunate to have the subjects like "Human Values & Professional Ethics" prescribed by the affiliated University. Gender related activities are conducted through Women Empowerment Cell. Women Empowerment Cell addresses gender related problems and counseling activities. Environmental Studies is made a part of curriculum as compulsory Foundation Course at UG level for all I year BA, B. Com, B. Sc students in CBCS pattern. This course sensitizes the students towards diverse environmental issues and climate changes. The college also promotes environmental consciousness and sustainability through programmes like Solid Waste Management, World Ozone Day, World Earth Day etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

112

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>URL for stakeholder feedback report</td><td>View File</td></tr> <tr> <td>Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td><td>View File</td></tr> <tr> <td>Any additional information(Upload)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	View File	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File	Any additional information(Upload)	View File	
File Description	Documents								
URL for stakeholder feedback report	View File								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File								
Any additional information(Upload)	View File								
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>URL for feedback report</td><td>https://www.gdcknagaram.edu.in/userfiles/Feedback%20analysis%202023-24.pdf</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	https://www.gdcknagaram.edu.in/userfiles/Feedback%20analysis%202023-24.pdf			
File Description	Documents								
Upload any additional information	View File								
URL for feedback report	https://www.gdcknagaram.edu.in/userfiles/Feedback%20analysis%202023-24.pdf								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
140									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of									

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

84

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admissions into I semester of each academic year, the institution organizes Orientation Programmes / Induction programmes for freshers both at the college level and at the department level to make them aware of Choice Based Credit System (CBCS) in semester pattern. The physical facilities in college and the scope of academic excellence are introduced in these sessions. This process helps as a base for monitoring the future progress of the students. Bridge Courses are also conducted at the departmental level. Bridge courses are offered to the students which they have not studied in their preceding course(s). The students are classified into slow learners and advanced learners as per their learning abilities, after the conduct of first internal (mid) examination.

Ward system: We adopt 'Ward/Mentor system' to address academic, socio economic and psychological issues of the students. Mentors categorize the students according to their academic abilities in terms of perceptual level and comprehension. Accordingly, required suggestions are offered to the student to improve his/her academic performance and excel in the race. For Slow Learners: Extra care will be taken for identified slow learners by entrusting them additional learning assignments and conducting remedial coaching. This helps the students to achieve better results in the university examinations. For Advanced learners: For advanced learners special coaching classes are being conducted for PG CET exam and also other Competitive exams. Both slow and advanced learners are encouraged to participate in Jawahar Knowledge Centre (JKC) training programs.

File Description	Documents
Link for additional Information	https://www.gdcknagaram.edu.in/userfiles/40464_15_1734334648.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
337	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has an inbuilt mechanism for making the learning process more student centric by providing Wifi in campus, well established library with inflienet facility, ICT class rooms (06) for interactive learning, educational programs, invited lectures, field trips, group discussions and class room seminars. After completion of each 'unit,' the students are given specific assignments to enrich their learning. The following Teaching-learning methods adopted by the faculty members:

Lecture method:

This conventional method is commonly adopted by all the teachers, especially language teachers. This method facilitates the teachers to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.

Interactive method: The faculty members interact with students by motivating student participate in Group Discussion, Role-Play, subject quiz, news analysis, educational games, discussions and questions and answers on current affairs.

Experimental Learning:

The faculty members teaching demonstration, visual aids,

periodical industrial visits, presenting papers, analyzing case studies and participating and conducting quiz on theory topics. Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually.

Industrial Visits/Field Visits:

Industry visit is a part of the education, during which students visit companies and get insight into the internal working environment of the company. It gives exposure to the practical working environment. Industrial realities are opened to the students through their industrial visits. Final year students are allotted course wise for internship in local industries through MOU as per CCE guidelines.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_17_1732784955.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Effective ICT-enabled teaching which was made mandatory came handy during the pandemic. Power point presentations, virtual mode of teaching, blended mode of teaching were extensively used to reach out to the students.

The use of ICT in education adds value to teaching and learning, by enhancing the effectiveness of learning. ICT can lead to an improved student learning and better teaching methods.

1. It's a rising trend where the education has outgrown the physical constraints of classrooms and acquired mobility. Student's access information whenever and wherever they want.

2. It enables faculty members and students to become better informed in their fields of specialization. The institute is made available with ICT enabled tools for effective teaching learning process.

ICT enabled teaching methods through virtual class room, digital class rooms & class rooms with LCD projectors make learning more student friendly and effective. Wherever the class rooms are not provided with LCD projectors, the Teaching-Learning Process is supported with the usage of Laptops and even android phones to make learning more interesting and informative. Apart from these, flipped class room method, blended learning, LMS, specimens and demonstration add flavour to teaching and make learning more interactive. During the COVID 19 pandemic situation the college adopted Google Workspace (G-Suit) for teaching learning activities. All the teaching staff made videos, get links and send to the CCE website tab i.e. Bharat Padhe Online (BPO).

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcknagaram.edu.in/userfiles/ICT%202023-24.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college implemented CBCS along with semester system as per the instructions of the UGC and APSCHE from the academic year 2015-16. The institution has to follow the timeline of internal examinations given by Sri Venkateswara University, Tirupati. As per the question paper pattern, the external evaluation is for 75 marks and internal evaluation is for 25 marks. The University prescribes the dates in which the internal evaluation of that particular semester has to take place. The college has constituted examination committee to take care of internal and external examinations. Internal examinations are evaluated as per the CCE SOP for CIA. Internal examination answer sheets will be handed over to the Lecturer concerned for evaluation. After completing the process of evaluation, the teacher distributes the evaluated answer scripts to the students. The students will conduct a self verification of their answers. They will understand where they are lagging behind and what are the mistakes done by them in the exam. Once the internal examination is completed, the marks are posted in the departmental marks register. After completion of the two internal examinations, best out of the two internal examinations is considered as per the instructions of the university. The final marks are uploaded in the university website.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_23_1732784265.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has an effective mechanism to address the grievances of the students regarding the internal assessment marks and semester end examination marks. The students are given an opportunity to approach the respective subject teacher for any clarification with regards to internal assessment marks. The respective teachers attend to the grievances of the students. If the grievance is not addressed at the subject teacher level, the same may be brought to notice of respective in-charges of department and in turn to the Head of the institution for further redressal. Grievances pertaining to the end semester examinations like change of wrongly mentioned question paper code, spelling mistake in name, mismatch of the subject chosen and medium of instruction in the hall ticket etc., are redressed.

at once by the college after due verification with the records available. The same will be intimated to the Controller of Examination of the affiliating university for necessary rectification at their end. The Controller of Examination of S.V. University is maintaining a 'WhatsApp-group' to resolve such grievances instantly and keep the students stress free. The grievances relating to physical resources, such as improper seating arrangement, poor lighting/ ventilation, drinking water, Scribe facility etc, in the examination centre are resolved immediately.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_24_1732784156.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The courses structured for the program focus on syllabus and outcomes measured in evaluation process. Outcomes determine what the student should understand and able to do at the end of the course. The course outcomes are given to the students as well as the teachers along with the syllabus, practical, field work, cocurricular activities etc at the beginning of the semester.

The Program outcomes, program specific outcomes and course outcomes for all the running programs at UG level i.e. B.Sc Hon's(Computer Science), BA Hon's(Political Science), B.Com Hon's(Computer Applications) are displayed on the college website as well as on the notice boards of the Departments and Oral announcements in the classrooms. At the very beginning of the semester, these are given to the students as well as teachers along with syllabus. All practicals, laboratory work, field work, co-curricular activities are done in the light of programme outcomes (POs) Program Specific Outcomes (PSOs) and Course Outcomes (COs).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gdcknagaram.edu.in/userfiles/40464_25_1734677405.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After completion of the graduation, the student is expected to possess certain qualities such as program outcomes and course outcomes. The course outcome assessment is based on internal examinations and Semester end examinations.

The following are tools & mechanisms being employed for the attaining the course outcomes.

i) Assignments: Each and every student is assigned with course related tasks during every semester. The course work will be evaluated based on their performance.

ii) Mid Examinations: This kind of performance assessment is held once per semester. Each and every exam is aimed at achieving the course outcomes.

iii) Semester End Examination: The Semester end examination is a metric for assessing whether the entire COs are attained or not. Examination is more focused on attaining the course outcomes and program outcomes using a descriptive model of exam.

The performance of the students in the examinations during the semester in each course is used to compute the level of direct attainment of the COs. Student feedback is collected through an online survey at the end of program. In addition, Co-curricular, extracurricular, placement, higher studies, etc. are taken into account for the assessment of final attainment of programme outcomes (Pos) & programme specific outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gdcknagaram.edu.in/userfiles/40464_26_1732783952.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gdcknagaram.edu.in/userfiles/Result%20Analysis%202023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gdcknagaram.edu.in/userfiles/SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****1**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****2**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In addition to acquiring academic skills, students need to acquire life skills that help them to handle challenges in life. Keeping this in view, the students are encouraged to get involved themselves in the neighbourhood community in terms of impact and sensitizing with social issues and holistic development. Most of the community based extension activities are organized by our NSS.Students.The outreach programs are organized in near by adopted villages such as child labour, health and hygiene,adult literacyetc; to create awareness among rural poor. The NSS volunteers carriedout the activities entrusted by the NSS programme officer scheduled in the action plan during their stay in the adopted village RKVB Pet gram panchayat and involve the

students in these awareness activities to build up healthy relationships, develop team spirit, leadership qualities which mould the students to become good citizens of the society. Whenever a need arises or the Department of Police needs the help of the students; the students with willing effort come forward for attending the rallies or educating the public in rural area. The ODF survey, as per the orders of the central government is conducted in a sincere way by the students and staff and thus recognition is brought to the college. The NSS Unit of the college conducted Blood donation camp with the support of Sri Venkateswara Institute of Medical Science (SVIMS) Blood Bank in the campus and around 60 students are participated in this programme and 42 students are donated the blood in this camp.

File Description	Documents
Paste link for additional information	https://gdcknagaram.edu.in/admin/ckeditor/uploads/NSS%20Regular%20Activities%20Report%202023-24_compressed.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2409

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has considerably good infrastructural facilities for teaching and learning. The institution has been taking proactive steps in providing required physical infrastructure like class rooms, science laboratories, JKC/ELL Lab and computer laboratories to cater the needs of students. Apart from these, technology enabled classrooms viz., one virtual class room, Six digital classrooms are available in the college for ICT teaching and learning. Spacious Classrooms with good ventilation and furniture are available for regular classwork. Each department has a computer with internet, and a printer with scanning and photocopier facility. Also teaching Learning process is going through 6 interactive Smart Boards in Smart class rooms. The college has two (02) computer labs for the courses associated with Computer Science and Computer Applications. English Language Lab (ELL) / Jawahar Knowledge Centre (JKC) is available to develop the Language skills and Soft skills required to secure jobs in the competitive job market. There are two (02) spacious and well-equipped science laboratories. The college has adequate physical facilities to meet the demands of existing courses offered. The staff and students are extensively benefitted with the physical facilities like spacious classrooms with ICT

facilities, fully equipped laboratories, library with 5641 books and INFLIBNET facility for accessing e-journals, e-books, virtual classrooms with smart boards, Internet and Wi-Fi connectivity, 110 computers and public address system for announcements, RO water facility and ramp for physically challenged so on and so forth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_40_1730443838.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Degree College, Karvetinagaram, prioritizes comprehensive student development, with a special emphasis on physical fitness. The college offerfor students to excel both mentally and physically, compete at various levels including Intercollegiate, District, State, Zonal and National events. The campus provides all necessary facilities to support student participation in sports.

The Physical Education department is well-equipped with sports gear including cricket kits, shot put and javelin throw equipment, carrom and chess boards, volley balls, football, handball and table tennis kits.

The college also offers a platform in the seminar hall for students to showcase their innate talents in cultural activities. Annual events and youth festivals feature cultural competitions including folk dance, drama, message-oriented skits, rangoli, solo and group singing.

The college has adequate facilities for sports, games and cultural activities. The facility available for outdoor sports and games is a play ground for cricket, football, badminton, volley ball, kabbadi and hand balletc,. A multi-purpose hall facilitated for indoor games like chess and others. Spacious open area available for Yoga and Cultural functions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_41_1730443897.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_42_1730443927.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

70.91661

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our College has a library with a reading room facility. At present the college library has 5641 books and 05 journals. The library automation process is in progress by using SOUL 3.0 Software. For the academic year 2023-24 an amount of Rs.5,905 is paid towards the annual subscription N-LIST for the benefit of staff and students to view the books and journal through online. For Library automation an amount of Rs.34,500 paid towards the purchase of SOUL 3.0 Software Limited Edition. The library automation is in progress and a full time qualified Librarian is appointed for smooth functioning of library. Internet service is provided to the library with 4 Computers. The library has photo copying machine and reading tables and chairs.

The library functions from 10.00 am to 5.00 pm in all working days. The college library caters to the needs of students and staff of all departments. Competitive examination books are available for the benefit of students who appear for APPSCS/RRB/SSC and other competitive exams.

Further, all the staff and students have registered with N-LIST, so as to get connected with the national library system. Thus the accession to all e journals is get into the reach of the students. The Commissionerate of Collegiate Education; Andhra Pradesh has created a portal for LMS. The selected lectures study material is placed in it. The students are utilizing that facility too. Various daily news papers (both English and Telugu), Magazines are subscribed for the benefit of staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gdcknagaram.edu.in/userfiles/40464_44_1732088967.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0. 69689

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

54

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates the IT facilities through IQAC and Computer departments. The maintenance and updates of the systems and other IT facilities are being carried out as and when required with the help of technicians on call from the authorized service centres.

The college has adequate computer facilities for the students and staff. Two computer labs and JKC/ELL lab are available for the benefit of students in IT related subjects. All the computer students use these labs for IT practicals.

All the departments and office are provided with sufficient computers with Wi-Fi and internet facility.

CCTV camera surveillance facility is provided in the campus to ensure the safety and security of the students.

Public addressing system is available for announcements and to pass on important messages instantly to staff and students.

The college has 6 Digital and 1 Virtual classroom equipped with internet facility to improve the quality of teaching learning process through ICT.

Virtual class room is equipped with an LCD projectors to provide access to online classes and lectures given by the subject experts and different lecturers across the state. Its useful for attending CCE Video Conference meetings also.

Password protected Wi-Fi facility is provided to staff and students to acquire teaching and learning materials and to pursue different online, MOOCS and SWAYAM courses.

The faculty of computer science, computer applications and JKC mentor are available to assist the staff and students to utilise the ICT facilities in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_48_1727777182.pdf

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****13.87093**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college meticulously adheres to government regulations in maintaining physical, academic, and support facilities. Operational efficiency is ensured through committees such as the Stock Verification Committee for Laboratories, Library Advisory Committee, Games and Sports Committee, and Purchase and Repair Committee. For laboratories, science department staff guarantee proper equipment utilization, with supporting personnel managing

maintenance and procurement. Purchase decisions are transparently handled by the Purchase Committee, and all acquisitions are recorded in the stock register verified annually. IT infrastructure maintenance falls under the purview of the Department of Computer Sciences. The Library Advisory Committee oversees book acquisitions and the Purchase Committee manages purchases, while periodic pest control and book binding are conducted. Sports equipment are maintained by the Physical Director and the Games and Sport Committee. Minor furniture repairs and purchases are managed by the Purchase Committee in coordination with the Furniture Committee, overseen by the Principal. Other infrastructural aspects, including the RO water plant, campus cleanliness, washrooms, electrical, and plumbing works, are maintained by support staff under the Principal's supervision. All committees collaborate to ensure optimal functioning and upkeep of the college's facilities. The RUSA Project Monitoring Unit (PMU) is frequently met and monitor the RUSA 2.0 infrastructure grants for new construction, renovation works and in procurement of equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_52_1732091911.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

256

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

256

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.gdcknagaram.edu.in/userfiles/40464_55_1732786432.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

92

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

9

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the objective of inculcating the qualities of leadership, organization and responsibility in the students, an active Student Council is given an opportunity to be a part in the academic and administrative bodies/committees. The Student Council (usually known as college student union) comprises class representatives from each class who are nominated based on their academic merit among which a President, a Secretary and a ladies' representatives are nominated. The Principal and Vice-principal will monitor their activities. The class representatives convey students' council is convened twice a semester to give an opportunity to voice their academic and administrative issues. The Class Representative (CR) plays a lead role in providing valuable feedback regarding curriculum, teaching learning and evolution process. They also help teaching staff of the college in organizing classroom seminars, quiz, debates, group discussions, role plays at departmental level and seminars, conferences, workshops at college level. Student Council plays a major role in organizing college day every year. In addition, the Student Council will give valuable suggestions for smooth day to day administrative system. Finally, for the successful conduct of any programme in the college involves active participation of student council.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_62_1732099712.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association. Elite personnel of the society as teachers, lawyers, lecturers and software employees are the alumni of this college. The college provided much needed augmentation to the cause of first generation students' education. A registered alumni association has been rendering its services to the college. The association meets periodically in the college and observes and assesses the progress of admissions and results that has been taken place. Constuction of RAMP for disabled and chairs for seating in library is provided from the alumni contribution. The alumni helped the admission team whenever the team visited their concerned villages. They help the team in identifying the eligible students. They also motivate the students to join and to pursue higher education in the college.

The Alumni Association comprises, vice-president, secretary, treasurer and executive committee members with Principal as president. The association provides voluntary financial assistance for the various developmental activities in the institution. The alumni association also extends non-financial means for the development of institution through

- (i) sharing of their expertise
- (ii) delivering guest lectures
- (iii) organizing awareness programmes
- (iv) facilitate in providing job opportunities.

In addition, an exclusive meeting with Alumni conducted every year.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/2023-24%20Alumni%20merge.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution rigorously adheres to UGC, APSCHE, CCE-AP, and S.V. University guidelines. With a Vision to provide quality education to rural and economically disadvantaged students, the Mission focuses on creating a learner-friendly environment, nurturing creativity, instilling morals, and ensuring physical and mental well-being through sports. Decentralized and participative management is key for effective functioning.

Committees like CPDC, IQAC, Examination, Women Empowerment and Grievance Redressal chaired by the Principal play vital roles. Regular meetings result in resolutions and actions for plan implementation. Governance principles of accountability, transparency, decentralization, collaborative management, responsibility and efficiency are prioritized. These factors safeguard stakeholders' interests, ensuring responsible and efficient decision-making for the institution's holistic development. The institution's commitment to these principles reflects its dedication to providing quality education and fostering well-rounded individuals.

Vision: To impart quality education and ethical standards with global skills to the downtrodden marginal sections of rural people at affordable costs for a just and humane society.

Mission: To impart a quality higher education to the predominantly rural and backward learners. To equip the students with global skills so as to make them to need the demands of the society. To inculcate human values. To train the stakeholders in choice based curriculum to strengthen the job opportunities. To monitor the students towards community service.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/2023-24%20College%20committeess.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the college ensures systematic imparting of education with the effective coordination and functioning of various departments towards the goal of providing the best teaching-learning practices. The Principal decentralizes and vests the various departments and committees with autonomy and authority to operate freely in discharging their duties in implementing their respective plan of action. Important developmental plans are discussed by the Principal along with all the committee members. Each department drafts its annual academic plan which will be in conformity with the institutional plan of the college. IQAC of the college consolidates action plans and prepare action plan of the institution for the academic year. Any

financial assistance in this regard will be brought to the notice of head of the institution. The head of the institution along with IQAC Coordinator monitors the execution process. Class representative for each class is nominated based on their academic merit. The student union plays an active role in executing activities of the institution. In addition to this, feedback by stake holders on the quality of the education, infrastructure and other facilities provided by the institution is collected and analysed to fill the lacuna in the execution of the action plan.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_62_1732099712.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution aligns with the academic calendar set by S.V. University, developing and implementing an Action Plan accordingly. While lacking autonomy in curriculum design, it collects feedback from stakeholders, conveying suggestions to the University's Board of Studies. Transparency and accountability guide academic and administrative decisions. The IQAC ensures quality education, enforcing 75 percent attendance for students to take University exams, with mandatory internal assessments. Faculty engage in continuous improvement through orientation courses, refresher courses, workshops and seminars, sharing knowledge with students. Institutional goals include academic excellence, effective administration, sustained quality, increased infrastructure, and all-round student development. Programs teaching communication, analytical, and soft skills, along with spiritual knowledge, yoga, and meditation, offer comprehensive support. Initiatives empower women, promote environmental protection, and establish a virtual classroom, CC cameras, four digital classrooms under RUSA funds, and Wi-Fi. These endeavors underscore the institution's commitment to holistic student development and environmental sustainability. This institution endeavours for transparency and accountability as the motto in all its academic and administrative matters.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_68_1732353252.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has instituted a robust grievance redressal mechanism, ensuring a responsive approach to stakeholder concerns. For staff members, avenues to address academic or non-academic grievances involve direct communication with the principal. In cases where issues persist, a structured escalation process is in place, directing unresolved matters to the Commissionerate of Collegiate Education (CCE), Andhra Pradesh, in Vijayawada, for personalized attention. This well-defined and transparent grievance redressal system underscores the institution's commitment to promptly addressing concerns, fostering a conducive and supportive environment for all stakeholders.

Service Rules, Procedures and Recruitment

Direct Recruitment

The candidates are recruited through Andhra Pradesh Public Service Commission (APPSC) and the posting orders are issued by Commissioner of collegiate Education, AP, Vijayawada

Departmental Promotions Committee (DPC)

The faculties are also recruited by transfers on promotions from the cadre of Junior Lecturers duly possessing Ph.d/NET/SET.

Non-Teaching Staff

Lower cadre Non-teaching staff i.e., office subordinates and record assistants / junior assistant are directly appointed by the regional Joint Director of the collegiate Education. Most of them are appointed on compassionate grounds and subsequently promoted to

senior assistant , superintendents and administrative officers and so on, All Teaching and Non-Teaching staff are abided by Andhra Pradesh Subordinate Rules framed by the Government of A.P.

Promotional policies of the faculty

As per UGC norms, through Career Advancement Scheme (CAS) the faculty is promoted to higher grade pay.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_69_1732355293.pdf
Link to Organogram of the Institution webpage	https://www.gdcknagaram.edu.in/userfiles/40464_69_1732355293.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare schemes are available for teaching and non teaching staff:

The institution provides comprehensive leave facilities for its employees, including 15 days of casual leave, 7 days of special casual leave, 5 days of optional holidays, 20 days of commutable medical leave, 180 days of maternity leave (up to two surviving children), 15 days of paternity leave, 5 days of special casual leave for women employees, and 2 years of study leave. Medical facilities are facilitated through a Health Card System, offering cashless treatment at government and selected corporate hospitals. Monthly contributions in different slabs cover in-patient treatments for specified therapies and diseases, with reimbursement options available for self-payment. Insurance facilities include Andhra Pradesh Group Life Insurance (APGLI), covering policyholders between 21 and 53 years. APSE Group Insurance Scheme (GIS) provides contributions based on groups, offering savings on retirement or lump sum payment on death. The institution also supports employees with various financial facilities, including educational, house, vehicle loans, and festival advances. Additional facilities comprise a gymnasium, sports amenities, free library services, and access to INFLIBNET-NLIST resources, ensuring a well-rounded support system for its workforce.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_71_1732355649.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS)' of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of standards in higher education. The detailed guidelines encompass the following areas. (i) Contribution to teaching, learning and evaluation - seminars, assignments, practicals, examination duties, formative and summative evaluation tools etc. (ii) Contribution to co-curricular and extension activities - field-based studies, NSS activities, cultural activities and other works related to social reconstruction and national development. Research, publications, books and other academic contributions and awards received. As per the latest guidelines provided by the UGC and the Government of Andhra Pradesh, the performance appraisal of the staff is carried out annually under the auspices of the IQAC headed by the principal. The Annual Performance (API) Score/Annual Self Appraisal Report (ASAR) of the teaching staff, obtained will be submitted to the Commissioner of Collegiate Education (CCE), A.P. and the scores are subsequently published in the CCE website. The Performance Appraisal Reports based on the above parameters are being considered weightage for career advancement scheme (CAS) and general transfers of the teaching faculty.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_75_1732358962.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution receives quarterly grants from the AP state government for various expenses like postage, stationery etc. An Inspection team appointed by the Accountant General, AP, scrutinizes accounts, and any audit objections are notified they will be rectified within a specified time frame. The District Treasury Officer (DTO) verifies financial bills, including salaries, leave encashment, arrears, and medical reimbursements, with monthly reconciliation reports audited by the DTO. UGC/RUSA grants for construction, library books, ICT equipment and minor research projects undergo scrutiny by chartered accountants, with the unspent balance and expenditure vouchers submitted for final settlement. The Regional Joint Director of Collegiate Education, Kadapa conducts inspections and audits periodically and it is mandatory at the superannuation of DDO's. The Scholarships Committee verifies for SC/ST/BC/Minorities scholarships. At the end of the academic internal and external audits are conducted with stock verification committees appointed by the Principal ensuring accurate entries in the stock register.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_76_1732359282.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.4183

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya Uchatar Siksha Abhiyan (RUSA), Special fee and CPDC. The institution sends proposals to the University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, Principal being the disbursing officer meticulously follows the established procedures involving the Purchase Committee and RUSA PMU Committee upto final disbursement to the concerned person or the respective department(s). The institution utilizes its resources for construction and up-grading of infrastructure depending upon the academic requirements. The college incurred expenditure on addition and upgradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus, as such other assets. College obtains "Utilization Certificates" for the expenses incurred. In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from Regional Joint Director of Collegiate Education (RJDC) and Accountant General of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/40464_68_1732353252.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established Internal Quality Assurance Cell (IQAC) in 1st January 2016. The committee was constituted with coordinator and 10 members. With regards to quality assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching- learning strategies, evaluation and student-centred activities. College Calendar: At the beginning of each academic year, IQAC frames institutional calendar duly incorporating the institutional plan with curricular, co-curricular and extra-curricular activities. Accordingly, the in-charges of the departments in coordination with their faculty prepare departmental action plan, annual curricular plans and implement scrupulously. The implementation is reviewed through monthly staff council meetings, departmental meetings, circulars and even through informal interactions by IQAC. Any lapses are addressed immediately. Apart from this, any quality assured initiatives conducted by any department/committee/cell of the institution is monitored, mentored and implemented through participative management and internal coordination by IQAC. All these strategies and processes help in taking the institution to higher level.

Feedback: The IQAC strives to institutionalize and sustain quality in all activities of the institution, including teaching, learning, research and extension. The students are the main stakeholders of an educational system. The feedback from alumni and students play a vital role in this endeavour.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/IQAC%20composition%202023-24.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC at Government Degree College, Karvetinagaram, plays a pivotal role in reviewing teaching-learning processes, infrastructural facilities, and teaching outcomes, leading to

notable accomplishments.

To stay with current emerging trends, the IQAC suggests modern methods, introducing value-added, skill-oriented, and short term courses to bridge the gap between prescribed syllabi and job requirements. Under the theme "Teaching Learning Reform by IQAC

1: Extensive Use of ICT," the college implemented various measures, including developing a virtual classroom with interactive tools, providing computer facilities, and training staff in ICT-based teaching. This initiative resulted in more than 50% of the syllabus being covered through ICT methods, enhancing the teaching-learning process's effectiveness.

2: Continuous Assessment," the IQAC introduced initiatives such as the CBCS pattern, preparation of study material and question banks, unit, term, and pre-final exams, remedial classes, internal assessment exams, student presentations, group discussions, and result analysis. The comprehensive continuous evaluation method significantly contributed to improving the overall teaching-learning experience. These reforms have not only modernized teaching methods but also fostered a more engaging and effective learning environment, promoting student interest and participation in the classroom.

File Description	Documents
Paste link for additional information	https://www.gdcknagaram.edu.in/userfiles/IQAC%20MINUTES%202023-24(1).pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdcknagaram.edu.in/admin/ckeditor/uploads/ISO%20Certificate.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell (WEC) established to empower girl students and women staff to realize their potential and power in socio-economic and political spheres of life which results not only in women empowerment but also in the holistic development of the nation. WEC strives to maintain the gender- neutral atmosphere of the college. The cell encourages the girls to come forward to talk about women related issues and tries to sensitize the youth about gender reality as the goal to emancipate and empower women. The objectives of WEC are to promote a culture of respect and quality for female genders. To create a conducive counseling environment for female gender to share their problems. To create awareness on their rights given by the constitution and Acts of Law .

Each department is given some aid to conduct special programs related to their departments. All the science departments take charge of Science Day in the month of February. Department of Mathematics conducts National Mathematics Day, Political Science Department conducts World Population Day and Telugu Department conducts International and National Mother Tongue utilization days. In the same way the extension activities will be conducted through the concerned departments like NSS, WEC and RRC. IQAC monitors all these activities and maintains the record of the events.

The college gives more importance to motivate and sensitize the students towards social responsibility and thus the events are

planned in such a way to motivate them.

File Description	Documents
Annual gender sensitization action plan	https://www.gdcknagaram.edu.in/userfiles/2023-24%20WEC.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gdcknagaram.edu.in/userfiles/2023-24%20WEC.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT:

OBJECTIVES

The main objective of the solid waste management system in the campus is to promote the Environment Management and Conservation in the College Campus.

- To identify, quantify, describe and prioritize framework of Environment Sustainability in compliance with the applicable regulations, policies and standards.
- To introduce and aware students to real concerns of environment and its sustainability

- To secure the environment and cut down the threats posed to human health by analyzing the pattern and extent of resource use on the campus.
- Composting and recycling are the methods adopted by the institute.

IMPLEMENTATION

The total solid waste collected in the campus is 100 Kgs during the year 2023-24. Waste generation from tree droppings is a major solid waste generated in the campus. The recycled solid waste is handed over to the local panchayath for further usage.

Evidence of Success

The solid waste material handed over to local Gram panchayat authorities periodically for disposal to farmers at their end and obtained a certificate of appreciation from them.

E-Waste Management:

E-Waste can generally be defined as any electrical powered appliance that has reached its end-of-life. Electronic waste or E-waste is generated when electronic and electrical equipment become unfit for their originally intended use or have crossed the expiry date. In our college, E-waste is identified periodically and as per the procedure, we dispose it accordingly.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.gdcknagaram.edu.in/userfiles/MOU%20-%20College%20level.pdf
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and**

A. Any 4 or all of the above

distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India's rich socio-cultural diversity is celebrated at our college, embodying the spirit of 'Unity in Diversity'. Special attention is given to marginalized sections with teachers devising empowerment strategies for socially and economically weaker students. The success of the college is rooted in core values that shape students into virtuous citizens, instilling a sense of responsibility and realization of their potential. National festivals are celebrated to honor freedom fighters, fostering a spirit of national integrity and prosperity. Birth and death anniversaries of eminent personalities are commemorated, offering an opportunity to instill their virtues in young minds. Teachers prioritize curricular, co-curricular, and extracurricular activities, ensuring inclusive student participation. Remedial classes and job-oriented coaching are provided to all students, irrespective of caste, community or gender. Our college frequently observes national festivals and pays tribute to Indian

luminaries such as Mahatma Gandhi, Sardar Vallabhai Patel, and Dr. B.R. Ambedkar. Independence Day, Republic Day, and Gandhi Jayanti are celebrated with enthusiasm, marking these occasions with special assemblies. Teacher's Day, commemorating Dr. Radha Krishnan's birthday, is observed with cultural programs organized by students. Additionally, NSS Day on September 24th involves various events to celebrate the spirit of National Service Scheme.

In addition, we established an inclusive centre to promote Human relations among students. As per the SOP of our Commissioner we formulated different Clubs like Legal Club, Anti-Human Trafficking Club, Human Relations club and Counselling Club.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution places a strong emphasis on integrating constitutional obligations into its curriculum, fostering holistic education through value-based programs for overall student development. Recognizing that education is only complete when students are aware of their constitutional rights and responsibilities, the college celebrates national days and festivals with reverence.

The NSS and NCC units groom students to be disciplined, responsible, and nationalistic citizens. The college promotes an academic culture where students from diverse backgrounds interact on equal footing, upholding constitutional values of justice, equality, and fraternity. The inclusive approach fosters harmony, brotherhood, and a spirit of inquiry, cultivating a scientific temper and humanistic mentality..

Human values are integral to the institution's ethos, with weekly Value Education classes discussing ethical and spiritual topics. The curriculum includes 'Human Values and Professional Ethics' for BA, B.Com, and B.Sc students, reinforcing moral and ethical

principles.

The institution upholds ethics in all aspects, instilling values informally and through organized programs. Creativity and innovation are encouraged through life skill enrichment courses, enhancing global competency and academic standards. Career guidance and skill-based programs equip students with communication, managerial, and leadership skills, aligning them with the dynamic employment market. Overall, the institution's commitment to constitutional values, human ethics, and skill development prepares students for success in their careers and lives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively commemorates national and international events, infusing significance and conveying messages associated with these occasions. The academic calendar is replete with important days and events, showcasing the institution's enthusiasm in celebrating both national and international milestones. National festivals and the birth and death anniversaries of Indian luminaries are observed with meticulously designed programs led by NCC and NSS, involving all the staff and students. Key national events such as Gandhi Jayanti, National Youth Day, and National Voters Day are celebrated annually, providing an opportunity to instill the virtues of great leaders in students. Independence Day and Republic Day involve flag hoisting, singing the National Anthem and engaging in campus cleaning and peace rallies. Constitutional Day and Human Rights Day are marked with pledges and awareness campaigns. International Women's Day is celebrated with programs emphasizing women's dignity. On International Forest Day, NSS volunteers and teachers planting saplings around the campus, aligning with environmental awareness initiatives like anti-plastic rallies. NSS Day involves displaying posters on NSS philosophy and campus cleaning. Gandhi Jayanti includes extensive cleaning programs. International Yoga Day observed annually sees active participation from staff and students. World Cancer Day features lectures on causes and precautions against cancer. On World AIDS Day, NSS volunteers engage in rallies to raise awareness. The college's commitment to recognizing and celebrating these events reflects its dedication to holistic education and societal awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Solid Waste Management:

Everyday large volume of solid waste is accumulated in our college, because of spatially open campus with trees and huge strength of the students. The solid waste includes mainly falling leaves and waste paper. It is managed properly with the help of NSS Volunteers. Every day the garbage is separated into renewable and non-renewable things. Renewable things are dumped in the pits, to prepare the organic manure for the garden plants and the non-renewable garbage was collected everyday by the Gram-Panchayath of Karvetinagaram.

Rainwater harvesting:

Rainwater harvesting is an important environment friendly approach. It is a Green Practice having double benefit of keeping the ground water level undisturbed and charging the aquifer. Rainwater and run-off water, stored in a planned way, can save the earth from soil erosion and flood and recharge the aquifers to increase the ground water level. Collecting and harvesting rainwater and run-off water would reserve the water for future generation. Rainwater harvesting is eco-friendly and economical. The cost of digging a catchment area can be saved by roof-top collection of rainwater. The catchments and settlement tanks reduce the ground heat and act as a natural cooler. The best part of the practice of rainwater harvesting, is that if unused, this water can be collected in natural ponds or artificial tanks and decanted to the ground thus charging the aquifer.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision of the College encapsulated phrase "Hard work prevents impoverishment", reflects its commitment to imparting quality education. The Mission includes building socially productive citizens, enhancing competitive and communicative skills, fostering responsible citizenship, exposing students to the latest knowledge, and cultivating ethical values and environmental concern.

Quality enhancement and accountability are dual objectives, executed with high trust to prevent institutional shortcomings and protect students and society. With over 28 years of educational excellence, the college offers diverse courses and constantly innovates to achieve sports medals, academic goals, and games.

Dedicated Lecturers align with the institution's Mission, while students embody humility, honesty, and discipline. The institution maintains a blemish-free record, and bilingual students receive preference in admissions. The teacher-student relationship is characterized by love.

The college actively contributes to societal and environmental welfare through extension programs, outreach activities, and rallies. Women Empowerment Cell and other societies engage students in various social movements, fostering citizenship roles. Field visits, awareness programs, and rallies on environmental protection and social issues further contribute to building a healthy society and nurturing responsible citizens.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Proposed to establish Entrepreneurship Development Cell (EDC)

2. To organize National Seminars

3. To introduce New Certificate Courses

4. MoUs with NGOs

5. Produce the University level players in Games and Sports

6. Proposed to establish Yoga Centre in the College

7. Successful implementation of Soul Software for Library automation

8. To purchase more number of books for strengthening of the Library

9. To organize Inter collegiate tournaments.